

DOWNTOWN PROVIDENCE DISTRICT MANAGEMENT AUTHORITY BOARD MEETING

July 7, 2005

1. Roll Call

In the absence of the Chair, Vice Chair Robert Gagliardi called the meeting to order at 9:00am. Directors present included Evan Granoff who joined the meeting later, Robert Gagliardi, Richard Lappin, Christopher Placco, Maria Ruggieri and Stanley Weiss. Directors Joseph Paolino Sr. and Judith Cullen were absent. Ex-officio Directors present included Lt., Joseph DiBattista, and Joshua Miller.

Providence Foundation staff present included Daniel A. Baudouin, Executive Director and Joelle Crane, Program Manager. Also present were Urban Place Consulting employees Frank LaTorre, Director of Public Space, and Vivianne Rico, Office Manager.

Others present were: Steve Gibson, Urban Place Consulting Group, Frank Zammarelli, Block by Block; and Michael Corso.

2. Approval of Minutes of the June 2, 2005 Meeting

A motion was made by Robert Gagliardi to approve the minutes of the June 2, 2005 meeting, with the correction of John Benson's name.

The motion was seconded by Director Placco and a roll call vote was taken as follows:

Director Gagliardi Yes

Director Granoff Yes

Director Lappin Yes

Director Placco Yes

Director Ruggieri Yes

Director Weiss Yes

Therefore, the motion was passed.

3. Reelection of Officers for a One-Year Term:

A motion was made by Chris Placco to reelect Officers Evan Granoff for Chair, Robert Gagliardi for Vice Chair, Stanley Weiss for Treasurer and Richard Lapping for Secretary, for a one-year term was proposed. The motion was seconded by Director Lappin and a roll call vote was taken as follows:

Director Gagliardi Yes

Director Granoff Yes

Director Lappin Yes

Director Placco Yes

Director Ruggieri Yes

Director Weiss Yes

Therefore, the motion was passed.

4. Financial Report

Steve Gibson report that we are under budget on all expenses and things are starting to fall in place. The accrual estimated in the safety program for this month is \$47,000. Figures will be updated when invoice is submitted by Block-by-Block. He continued by explaining the balance and profit and loss reports. See attached. Also mention that the second letter will be going out soon for those accounts under delinquent statues. The letter will explain the terms and condition. Collection process will be applied to those accounts in delinquent status. Director Gagliardi asked about the any surplus. They talked about more monies coming in from taxed properties. Steve Gibson replied that we should not make any changes to the surplus as of now, we will have a better idea of how will be left next year. Director Granoff as the DID to please add a percent column to the financial report.

A motion was made by Robert Gagliardi to approve monthly financials was made. The motion was seconded by Director Granoff and a roll call vote was taken as follows:

Director Gagliardi Yes

Director Granoff Yes

Director Lappin Yes

Director Placco Yes

Director Ruggieri Yes

Director Weiss Yes

5. Report from Urban Place Consulting Group and Director of Public Space

Frank LaTorre gave report on public space. Besides working on graffiti removal and weeding which most important, we also continuing to the pressure washing of sidewalks. Overall the main mission is good and rolling. We continue to work on the sidewalk repair. We have walked with both Bob Nickelson and Bob smith to determine the most urgent work that needs to be done. Dan Boudoin the City is looking into a \$250,000 grant that will be awarded to the City for repairs and furniture. ADA money is a 1. Million that the City will be awarded for repairs for those streets who qualify. Steve Gibson said that in order to ensure these projects get done we must stay on tap of things so they don't fall thru the cracks. Director Placco suggested that we should approach the City with plans already made for the future projects and even finance that structure of the plans so that it moves forward and don't cease do to lack of funding. Director Gagiardi asked that we discuss at the operations meeting the ordnance about whose responsibility it is to maintain the sidewalks the City of the property owner. He suggested that we invite Tom Deller to the next Operations meeting.

Frank LaTorre told the Board about the Convention center Authority giving the DID the go on the storage space for out equipment. The

votes come in two weeks ago. He thanked Director Dibatista for the space that he was loaning to the DID, which we had now outgrown. Frank Zammarelli and Frank LaTorre have been working on getting quotes for the fence needed for the area that will be used for storage at the Convention Center.

Frank LaTorre also brief the board on the outcome of the community meeting they had in regards to the club scene noise in the City. The noise after hours is causing a huge nuisance for the downtown community and they will continue to meet and to plan for a better solution. The next meeting will be on the Kennedy Plaza situation and what can be done to better that area.

6. Report from Block by Block

Frank Zammarelli Operations Manager gave his report on the progress of the teams. He stated that all the jobs with consent form turn in have been completed. We are more proficient with the use of the equipment now. The team members have really picked up the pace now that they are comfortable and knowledgeable of the equipment. Mulching will be completed for those trees with the metal crates. We have been keeping up with the mulching that needs replacement and maintaining the new weeds coming out. Safety teams need to increase visibility they are not seen at night enough. We are getting positive feedback from the City however they do need to increase on the visibility. Equipment is being maintained and we have a new arrival of a Segway. Director Gagliardi said the City looks better but we need to make a better impression for those who come to visit, so the work

needs to continue at its highest standards.

7. Schedule Operations Committee Meeting

Director Gagliardi hand out with the agenda and the marked City Agreement for the next Operation Committee Meeting. The Board decided on having the next meeting on July 19th 2005, 9:00 a.m. An email will send out to all those in the Committed and Guest. He also ask Francisco Ramirez to review the agenda and give the DID more feed back.

8. Approval of Contract with Urban Place Consulting Group and Discussion of Personnel System and Matters

A motion was made by Director Granoff to discuss the to agenda items in close chambers. The motion was seconded by Director Gagliardi and a roll call vote was taken as follows:

Director Gagliardi Yes

Director Granoff Yes

Director Lappin Yes

Director Placco Yes

Director Ruggieri Yes

Director Weiss Yes

9. Adjournment

There being no other business for the, upon motion made by Director Granoff and seconded by Director Weiss, the Board voted unanimously to adjourn at 10:20 a.m.

Respectfully submitted,

/s/Kathleen S. Cadoret

for: Vivianne Rico

Downtown Improvement District